



About the Program

Funding through this Grant Program is available to assist sport and recreation clubs, groups and service deliverers.

Applicants may apply for up to \$3,000 for projects that are in line with the two main objectives of this grant program, which are:

- to provide opportunities to participate in sport and recreation; and
- to strengthen the capability of sport and recreation organisations and local government bodies to deliver services and programs that make for a more active Territory.

These guidelines supersede all terms and conditions contained in previous guidelines administered by the Sport and Recreation Division of the Northern Territory Government Department of Local Government, Housing and Sport.

The following also applies:

- Funds are not granted retrospectively.
- Details supplied by your organisation in your grant submission, including the name of the organisation, the amount, purpose and reasons for approval or non-approval may be published and used by the Northern Territory Government in any form and at any time.
- The total funding is limited and subject to annual variation and as such, all applications will be assessed on relative merit. It is not possible to approve all requests for assistance, therefore grant funding should not be deemed automatic, nor should it be anticipated.

Application Lodgement Dates

Closing Date: 15 August 2008

Please note that applications handed in after this closing date will NOT be accepted.

Who Can Apply?

Northern Territory based sport and recreation clubs, groups, service deliverers and shire or municipal councils are eligible to apply, however the Northern Territory Government reserves the right to exercise discretion in regards to eligibility.

Organisations applying that are not incorporated under the *Northern Territory Associations Act* or *Local Government Act 2008* can apply, but must nominate an Incorporated Association that agrees to accept legal and financial responsibility for the grant. Payment of grant funds will be made through the nominated Incorporated Association.

Sporting Organisations are defined as:

Those administering a sport that meets the Australian Sports Commission's definition of "a human activity capable of achieving a result requiring physical exertion and/or physical skill which, by its nature and organisation, is competitive and is generally accepted as being a sport".

Recreation Organisations are defined as:

Those administering activities that meet the definition of physically active recreation activities. Physically active recreation is defined as "activities engaged in, for the purpose of relaxation or enjoyment, with the primary activity requiring physical exertion, and the primary focus on human activity".

Who Can't Apply?

The following organisations are NOT eligible to apply.

- Organisations that do not meet Sport and Recreation's definition of a sporting or recreation organisation or local governing body.
- Peak sport and recreation organisations.
- Political organisations.
- Government departments – state or federal.
- For profit groups/commercial organisations.
- Schools, school councils, student groups.
- Tertiary education institutions.
- Sporting or recreation organisations and local governing bodies outside of the Northern Territory.

How Do I Apply?

- Complete all details in the Grass Roots Development Grant Application Form.
- Attach any supporting documentation, eg any written quotations.
- Submit your application by close of business on the closing date.

If you require assistance to fill out the application or need further information you can contact Sport and Recreation on 1800 045 678 for advice.

Applications may be lodged by any of the following means:

- Email: participation.dsr@nt.gov.au
- Fax: (08) 8982 2320
- Post: Sport and Recreation
Department of Local Government, Housing and Sport
GPO Box 1448
DARWIN NT 0801
- Hand deliver to:

Darwin

Sport and Recreation
First Floor, Sports House,
Waratah Cres, Fannie Bay

Alice Springs

Local Government, Housing and Sport,
Sport and Recreation
Leichardt Building, Gregory Terrace

Katherine

Sport and Recreation,
Ground Floor, NT Government Centre,
First Street

Tennant Creek

Sport and Recreation Office,
First Floor, Government Centre,
Peko Road

Nhulunbuy

Local Government, Housing and Sport,
Arnhem Shopping Centre,
Arnhem Road

Note: Municipal or Shire Councils can not dispose of goods or assets purchased with grant funds without prior approval of the Minister.

What Can I Apply For?

It is important that your application details what this initiative will achieve in the long and short term. The following table details some examples of eligible and ineligible projects.

Examples of some eligible projects:	Examples of ineligible projects:
<ul style="list-style-type: none">• come and try events• inaugural events• projects targeted at new member groups• training to assist organisations to target new groups or develop new services• new resources to enhance existing and new programs• new resources to improve the administration and management capacity of your organisation• assistance to become an incorporated organisation• one-off travel for remote community teams to participate in community based sporting carnivals• protective and safety equipment needed to participate in sporting activities	<ul style="list-style-type: none">• competition / membership fees• overheads and service charges involved with running an organisation• ongoing major events• travel for teams or individuals to State or National competition and carnivals• trophies, clothing items and prizes• food items

How Will My Application Be Assessed?

Late applications will not be accepted and Sport and Recreation can only assess applications that are complete, and submitted by the closing date. If your organisation fails to submit a complete application, it will not be assessed.

Initiatives that target remote or isolated regions and / or target junior participation are encouraged, but all initiatives aimed at improving participation at any age level and for all regions will be assessed equally.

Funding is competitive and it is not possible to always fund all requests. Applications are assessed in line with this guideline and also Sport and Recreation's direction for increasing sport and recreation opportunities for all Territorians.

How Will I Know My Application Is Successful?

Applicants will be notified of the result of their application by mail.

If your application is successful, you will receive a Funding Agreement. Your organisation must comply with all conditions outlined in this Agreement. The Agreement will outline the level of funding approved and the approved initiative. Your organisation will be required to sign the agreement as indicated and return it to Sport and Recreation before the funds can be paid.

Grant Funding will be paid directly into your organisation's, or your nominated incorporated association's, bank account. Your organisation will be required to keep records of the grant expenditure and may be required to submit evidence if requested by the Northern Territory Government.

Successful applicants and funding will be published on the Sport and Recreation website www.nt.gov.au/sportandrecreation.

What If My Organisation is GST Registered?

- The grant will be 'grossed up' by the GST amount.
- A Recipient Created Tax Invoice Authority will be attached to your Funding Agreement which will need to be signed and returned to Sport and Recreation.
- Sport and Recreation will send your organisation a Recipient Created Tax on payment of the Grant.
- It is your organisation's responsibility to pay the GST component to the Australian Taxation Office.